



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

|   |  |                      |
|---|--|----------------------|
| <b>1. Name of the Institution</b>             |  | JANTA KOSHI COLLEGE  |
| Name of the head of the Institution           |  | Phool Kant Kuwar     |
| Designation                                   |  | Principal            |
| Does the Institution function from own campus |  | Yes                  |
| Phone no/Alternate Phone no.                  |  | 09939709270          |
| Mobile no.                                    |  | 9939709270           |
| Registered Email                              |  | jkcblnmu68@gmail.com |
| Alternate Email                               |  | biharigpt@gmail.com  |
| Address                                       |  | At and P.O.- Biraul  |
| City/Town                                     |  | Darbhanga            |
| State/UT                                      |  | Bihar                |
| Pincode                                       |  | 847203               |
| <b>2. Institutional Status</b>                |  |                      |

|  |                      |
|--|----------------------|
| Affiliated / Constituent               | Constituent          |
| Type of Institution                    | Co-education         |
| Location                               | Rural                |
| Financial Status                       | state                |
| Name of the IQAC co-ordinator/Director | Dr. Bihari lal Gupta |
| Phone no/Alternate Phone no.           | 08076001173          |
| Mobile no.                             | 8076001173           |
| Registered Email                       | jkcb1nmu68@gmail.com |
| Alternate Email                        | biharigpt@gmail.com  |

### 3. Website Address

|  |   |
|--|---|
| Web-link of the AQAR: (Previous Academic Year)               | <a href="https://jkcollegebiraul.org/pages.php?Url=aqar">https://jkcollegebiraul.org/pages.php?Url=aqar</a> |
| <b>4. Whether Academic Calendar prepared during the year</b> | No  |

### 5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity    |             |
|-------|-------|------|-----------------------|-------------|-------------|
|       |       |      |                       | Period From | Period To   |
| 1     | B     | 2.06 | 2017                  | 23-Jan-2017 | 22-Jan-2021 |

|   |             |
|---|-------------|
| <b>6. Date of Establishment of IQAC</b> | 15-Dec-2014 |
|---|-------------|

### 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture |                  |                                       |
|---|------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC                             | Date & Duration  | Number of participants/ beneficiaries |
| Induction of Newly appointed faculty members- permanent and Guest Faculty | 24-Jul-2019<br>1 | 25                                    |
| Induction program for newly appointed faculty members                     | 21-Aug-2019<br>1 | 25                                    |

|   |                  |    |
|---|------------------|----|
| Constituted committee for preparation of autonomy | 21-Aug-2019<br>1 | 25 |
| Internal Academic Audit                           | 21-Aug-2019<br>1 | 25 |
| Arranged discussion session on examination reform | 26-Sep-2019<br>1 | 25 |
| <a href="#">View File</a>                         |                  |    |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/ Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---------------------------------|--------|----------------|-----------------------------|--------|
| Nil                             | Nil    | Nil            | 2020<br>0                   | 0      |
| <a href="#">View File</a>       |        |                |                             |        |

**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Induction of Newly appointed faculty members permanent and Guest Faculty Induction program for newly appointed faculty members Constituted committee for preparation of autonomy Internal Academic Audit Arranged discussion session on examination reform

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action   | Achievements/Outcomes  |
|--|--|
| Induction of Newly appointed faculty members permanent and Guest Faculty | Induction program for newly recruited faculty members was conducted on 24/07/2019 & 21/08/2019. Faculty members were informed about the society and institute as well as about the rules and regulations to be followed. They were informed about the standard procedures and documentation formats for various activities. Session on 'Formation of CO statements and CO attainment calculations' was conducted by IQAC coordinator. All the newly recruited faculty members were taken for the visit of all the departments and common facilities. |
| Induction program for newly appointed faculty members                    | Induction program for newly recruited faculty members was conducted on 24/07/2019 & 21/08/2019. Faculty members were informed about the society and institute as well as about the rules and regulations to be followed. They were informed about the standard procedures and documentation formats for various activities. Session on 'Formation of CO statements and CO attainment calculations' was conducted by IQAC coordinator. All the newly recruited faculty members were taken for the visit of all the departments and common facilities. |
| Constituted committee for preparation of autonomy                        | Constituted committee for preparation of autonomy  |
| Internal Academic Audit  | Internal Academic Audit of year was conducted by Internal Assessment Committee during 10/12/2019 to 12/12/2019. Inspection reports were submitted on/before 17/12/2019 while Compliance reports were submitted 20/12/2019 by all the departments.  |
| Arranged discussion session on examination reform                        | Arranged discussion session on examination reform  |
| <a href="#">View File</a>  |  |

|   |     |
|---|-----|
| 14. Whether AQAR was placed before statutory body ?   | No  |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No  |
| 16. Whether institutional data submitted to AISHE:  | Yes |

|  |   |
|--|---|
| Year of Submission   | 2019  |
| Date of Submission   | 28-Dec-2019   |
| <b>17. Does the Institution have Management Information System ?</b>                             | Yes   |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words) | List of modules currently operational in the college software is as follows:<br>1. Faculty Profile 2. Students database 3. Teaching plans 4. Time tables (Academic/Class and Personal) 5. Experiments schedule 6. Attendance monitoring 7. Examination schedule 8. Class assignments record 9. Question bank preparation 10. Syllabus coverage monitoring 11. SMS to the parents and students 12. Faculty feedback by students 13. Icard generation 14. Roll call list generation 15. Subject allotment and accessibility authority |

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is the constituent unit of Lalit Narayan Mithila University, Darbhanga, Bihar. The college follows the instructions from the university in curricula structure, their planning and implementation. Therefore, whatever the new courses – short term or long term are proposed the college enacts according to the rules and regulations of the university. This year such certificate/diploma courses have not been introduced.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| Nil         | Nil             | 30/06/2020            | 0        | Nil                                      | 0                 |

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course          | Programme Specialization | Dates of Introduction |
|---------------------------|--------------------------|-----------------------|
| BA                        | Nil                      | 30/06/2020            |
| <a href="#">View File</a> |                          |                       |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
|                                  |                          |   |

|    |     |            |
|----|-----|------------|
| BA | Nil | 30/06/2020 |
|----|-----|------------|

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 0           | 0              |

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses       | Date of Introduction | Number of Students Enrolled |
|---------------------------|----------------------|-----------------------------|
| Nil                       | 30/06/2020           | 0                           |
| <a href="#">View File</a> |                      |                             |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title   | Programme Specialization   | No. of students enrolled for Field Projects / Internships |
|---------------------------|--|---|
| BA                        | Geography- "Gramin Chetra mein patnania Gaon ka bhogolik Adhyan" | 157   |
| <a href="#">View File</a> |  |   |

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | No  |
| Alumni    | No  |
| Parents   | No  |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

| Feedback Obtained  |
|--|
| <p>The college has a well organized feedback system to monitor and evaluate the quality of teaching and learning. • The feedback is collected from the students for all the subjects by the concerned Head of Department to maintain secrecy. • A standard feedback based on Subject knowledge, Teaching skill, Punctuality, Command over language has been done by the college. The students' union representatives also take part and cooperate in deciding feedbacks from students and concerned teachers of the subject. • The feedback is also collected from the alumni, parents and resource persons on the facilities available in the department of the college. This is being done when alumni, parents, etc. come over the college and do give suggestions, advices, etc and the best is incorporated and enacted accordingly. • Students do also give feedback on facilities in the department through the suggestions. All the factors mentioned in the feedback form are analysed and corrective actions are taken accordingly. Feedback Analysis: Feedbacks from different departments are discussed in the departmental meetings and corrective actions are taken.</p> |

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme     | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---------------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA                        | BA                       | 1864                      | 1864                           | 1864              |
| BSc                       | BSC                      | 304                       | 304                            | 304               |
| BCom                      | BCOM                     | 646                       | 646                            | 646               |
| <a href="#">View File</a> |                          |                           |                                |                   |

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 2814  | 0   | 15  | 0   | 0  |

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 15                         | 5   | 2                                 | 2                                | 2                          | 0                               |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

All the students get academic and personal guidance from the concerned Mentors, faculty member and Heads of the Department when they take admission in the college. They are called upon to gather at our Big “Gandhi Sabhagar” for mentoring. Induction program is addressed by Principal where all new students are oriented about the college infrastructure facilities, teaching learning methodologies, etc. Students show their interest in the subject matter taught in their classrooms. Each topic is explained through the illustrations and examples. Students come up with their queries and the topic discussed and these are responded in the tutorial class. There is an effective feedback system in the college. Students give their feedbacks in the form and accordingly teachers constantly revise and standardise their teaching-learning approaches. The department has student counseling facility, which comprises of faculty members. The head of the department helps to solve problems of the students in academics, career advancement, personal issues etc. The students are also guided on professional and career advancement. The faculty members do monitoring of attendance and performance of students every month and identifies irregular and academically weak students. progresses and observations are conveyed through telephonic conversation.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 2814   | 15                          | Nil                   |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 33                          | 15                      | 18               | 3  | 12                       |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation         | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|---------------------|--|
| 2019          | Nil   | Assistant Professor | Nil  |

[View File](#)

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|--|---|
| BA             | BA             | 2019           | 29/03/2019   | 29/06/2019  |

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows all the evaluation reforms as prescribed by the University. The examinations are conducted in the college campus and the principal becomes the centre superintendent of the examinations in theories as well as practicals. The controller of examination of the college conducts peaceful examination schedules with proper sitting arrangements and qualified invigilators are given the duties not to get unfair means. The university also sends the static observer in the examination to check any leakage of questions papers. Our teachers and staff with a combine fully support and complete the examination conduction. The reforms initiated by the college are - As a regular practice the college conducts unit test examination, mock practical/ oral examinations, etc. To support the above reforms, the college appoints examiners for the conduction of various practice examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of the college is being prepared by the university. The faculty prepares teaching plan of topics to be covered in upcoming year as well as course file before the beginning of next year. • The faculty prepares course file by referring standard course file index it includes details of Lecture plan, Notes and other study material, previous year University question papers along with solution, assignments, e learning material etc. Faculty also identifies list of lab experiments need to be conducted. • The Course file is evaluated by concerned HOD as well as Principal. • The students are informed about time table, academic calendar and teaching plan well in advance. The college conducts Prelim Exam during the year. The Mock Practical and Orals are also conducted .Students academic performance in these tests is evaluated and used to identify the extra efforts required to improve results. Continuous assessment is done based on students performance in the above exams, assignments, attendance etc. • At the end of year the university conducts examination and evaluate the students' performance and offers result for the same. • At the end of year, course end survey is collected. Course outcome are evaluated based on survey analysis of course end survey and student's performance in exams. • The college organizes co curricular and extracurricular activities to supplement the curriculum. • The college carries out result





[View File](#)

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0     | 0        | 1             |

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| History                | 1                       |

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type          | Department | Number of Publication | Average Impact Factor (if any) |
|---------------|------------|-----------------------|--------------------------------|
| National      | Sociology  | 5                     | 5.6                            |
| International | Zoology    | 3                     | 1.2                            |

[View File](#)

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|------------|-----------------------|
| History    | 1                     |
| Zoology    | 1                     |
| Philosophy | 1                     |

[View File](#)

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| Nil                | Nil            | Nil              | 2019                | 0              | Nil   | 0   |

[View File](#)

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper  | Name of Author   | Title of journal                             | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|--|--|---------------------|---------|---|---|
| Turmeric (Curcuma longa L.) and black pepper (Piper nigrum) fix diabetic complications from | Gupta, B.L., Gajendra, P., Bharti, A.K. and Trilok, K. | Journal of Diabete, Obesity and. Metabolism. | 2019                | 0       | 0   | Janta Koshi College                                       |

|   |  |  |  |  |  |
|---|--|--|--|--|--|
| multiple drugs therapy to single drug therapy |  |  |  |  |  |
| <a href="#">View File</a>                     |  |  |  |  |  |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 2             | 28       | 4     | 3     |
| Presented papers            | 1             | 9        | 0     | 3     |
| Resource persons            | 1             | 0        | 0     | 0     |
| <a href="#">View File</a>   |               |          |       |       |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities   | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---------------------------|--|--|--|
| Nil                       | Nil  | 0  | 0  |
| <a href="#">View File</a> |  |  |  |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity      | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---------------------------|-------------------|-----------------|------------------------------|
| Nil                       | Nil               | Nil             | 0                            |
| <a href="#">View File</a> |                   |                 |                              |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme   | Organising unit/Agency/collaborating agency | Name of the activity                | Number of teachers participated in such activities | Number of students participated in such activities |
|--|---|-------------------------------------|--|--|
| Awareness Programmes creating social awareness among students of rural life. | NSS, L.N. Mithila University,               | Girls education in this rural areas | 3  | 87   |
| Awareness Programmes creating social awareness among students of rural life. | NSS, L.N. Mithila University,               | Women empowerment.                  | 2  | 48   |

|  |                               |   |   |     |
|--|-------------------------------|---|---|-----|
| Awareness Programmes creating social awareness among students of rural life. | NSS, L.N. Mithila University, | Cleanliness among the societal population were the main emphasis. | 5 | 157 |
| <a href="#">View File</a>  |                               |   |   |     |

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity        | Participant | Source of financial support | Duration |
|---------------------------|-------------|-----------------------------|----------|
| Nil                       | 0           | 0                           | 0        |
| <a href="#">View File</a> |             |                             |          |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage         | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---------------------------|----------------------|---|---------------|-------------|-------------|
| Research                  | Ph.D work            | Jamia Millia Islamia Biot echnology Lab Prof. S.A. Husain                       | 12/08/2019    | 25/12/2019  | 2           |
| <a href="#">View File</a> |                      |   |               |             |             |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation              | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---------------------------|--------------------|--------------------|---|
| Nil                       | 30/06/2020         | Nil                | 0   |
| <a href="#">View File</a> |                    |                    |   |

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 128  | 84   |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities                | Existing or Newly Added |
|---------------------------|-------------------------|
| Class rooms               | Existing                |
| <a href="#">View File</a> |                         |

### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| LMS                       | Fully                                     | 2.0     | 2019               |

#### 4.2.2 – Library Services

| Library Service Type      | Existing |         | Newly Added |       | Total |         |
|---------------------------|----------|---------|-------------|-------|-------|---------|
|                           |          |         |             |       |       |         |
| Text Books                | 9681     | 1355340 | 407         | 56980 | 10088 | 1412320 |
| Reference Books           | 2530     | 506000  | 400         | 60000 | 2930  | 566000  |
| e-Journals                | 100      | 50000   | 0           | 0     | 100   | 50000   |
| <a href="#">View File</a> |          |         |             |       |       |         |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher       | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------------|--------------------|---------------------------------------|-----------------------------|
| Nil                       | Nil                | Nil                                   | 30/06/2020                  |
| <a href="#">View File</a> |                    |                                       |                             |

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 10              | 1            | 1        | 1                | 1                | 3      | 3           | 20                              | 0      |
| Added    | 0               | 0            | 0        | 0                | 0                | 0      | 0           | 0                               | 0      |
| Total    | 10              | 1            | 1        | 1                | 1                | 3      | 3           | 20                              | 0      |

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|               |
|---------------|
| 20 MBPS/ GBPS |
|---------------|

##### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility    |
|--|---|
| Nil  | <a href="https://jkcollegebiraoul.org/">https://jkcollegebiraoul.org/</a> |

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
|  |  |  |  |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical, academic and support facilities are maintained and supervised by the various college committees. Construction, maintenance and repairing of academic buildings, library, classrooms, electrical appliances and other physical infrastructure of the College is done by the Development/Building committee of the College. It intimates the construction, maintenance and repairing related requirements, as and when required. While purchasing an equipment from any fund, it is always ensured that the installation charges and maintenance charges (within warranty period) are provided by the company, which delivers the equipment. Such clause is inserted in the work order of the equipment. Faculty members are given representation in various committees/cells nominated by the Teachers council, in the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following committees are constituted in the college for maintaining and utilizing physical, academic and support facilities. 1. IQAC Committee 2. Purchase Committee 3. Academic committee 4. Admission committee 5. Development/Building Committee 6. Library Committee

<https://jkcollegebiraoul.org/userfiles/proceduresandpolicies.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution   | Nil                      | 0                  | 0                |
| Financial Support from Other Sources |                          |                    |                  |
| a) National                          | Nil                      | 0                  | 0                |
| b) International                     | Nil                      | 0                  | 0                |
| <a href="#">View File</a>            |                          |                    |                  |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------|
| Nil                                       | 30/06/2020             | 0                           | 0                 |
| <a href="#">View File</a>                 |                        |                             |                   |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|--------------------|--|--|--|---------------------------|
| 2019 | Nil                | 0  | 0  | 0  | 0                         |

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 0                         | 0                              | 0   |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                     |                                 |                           | Off campus                    |                                 |                           |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| Nil                           | 0                               | 0                         | Nil                           | 0                               | 0                         |

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| 2019 | 0  | Nil                      | Nil                       | Nil                        | Nil                           |

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items     | Number of students selected/ qualifying |
|-----------|---|
| Any Other | 0                                       |

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level      | Number of Participants |
|----------|------------|------------------------|
| Football | University | 22                     |
| Kabbadi  | University | 15                     |

[View File](#)

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|-------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2019 | Nil                     | National                | Nil                         | Nil                           | Nil               | Nil                 |

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students do have their Union. Each year the election is being conducted by the university. One of the students become member of NAAC committee. The president

and secretary play important roles in the development of the college.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College policies are well in line with government policies. All the teachers work together to achieve these policies. Central committees are formed for smooth functioning with delegation of responsibilities. Transparency is maintained by sharing the information on college website for ready reference of all the stakeholders of college as well as the citizens. Discipline, the most desirous virtue for teaching learning-process, amongst the students is maintained by deputing a dedicated staff as guardian faculty member division wise. Students' performance is monitored through batch counseling.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type          | Details   |
|------------------------|---|
| Curriculum Development | The L.N. Mithila University itself decides the development of subjects curricula and the college follows its directions. We are not authorized to frame Syllabus by ourselves. As and when the opportunity is available the faculty members of respective subjects are deputed as subject experts by the college on University committee. The College also allows staff members to contest the elections for various positions in the University bodies including Board of Studies elections. Also college provide platform for Curriculum development of university by hosting workshops and seminars at college as per the university guidelines. |



|                                   |   |
|-----------------------------------|---|
| <p>Teaching and Learning</p>      | <p>Teaching and Learning -The process is monitored by the higher authority time to time through frequent meetings with teachers and also by requesting the feedback from the students. Meetings to discuss academic results of subject from respective department are also routine part of practice. Suggestion box department wise are available for anonymous feedback to improve on the system practices. In the meeting after rigorous discussion the proper suggestions to improve on the teaching-learning practices are communicated to the concerned person for implementation and the loop is closed during the next meeting in same academic year or semester.</p>  |
| <p>Examination and Evaluation</p> | <p>Examination and Evaluation - The examination is being conducted by the university directions and the centres of the examination are determined by the university. The centres of examination may be in the college itself or other colleges of the university. The static observer/observer is being appointed by the university to monitor fair conduction of examination. The teachers are promoted to be active member of central assessment program of university regularly. The senior faculty members of college are also given 'On Duty leave' for exam related work like paper setting, online as well as practical and oral exam in campus off the camps. The college hostsuniversity exam for all subjects offered as per scheduled by LNMU with adequate on site facilities necessary to conduct the examination effectively. Every single decision and policy observed by the college is student centric and is in their academic interests precisely.</p> |
| <p>Research and Development</p>   | <p>Research and Development- Few of the faculty members are recognized and nominated research guides under LNMU. The college has well defined policy to promote research culture amongst its faculties as well as the students. As a result the technical clubs of students are in existence. It has produced few entrepreneurs. The college has also got technology evolved for certain productions through Research Development clubs. Few of the patents</p>   |

|  |  |
|--|--|
|  | are filed and few more are in process of claims.   |
| Library, ICT and Physical Infrastructure / Instrumentation | Library, ICT and Physical/Infrastructure / Instrumentation - The Infrastructure facilities are well in place. All labs classrooms are well equipped for interactive teaching learning. Upgradation as well as updation of all labs and classrooms is done in accordance to revised syllabus and Industry requirement. Every year the purchase is intended. For technical specifications the teachers are authorized and purchase is monitored by the management. The purchase in library every year is also done the research requirement of individual faculty members. |
| Human Resource Management                                  | Human Resource Management- The College has recruited adequate number of faculty members, technical staff the class four staff members as per the guidelines mandated by the university or apex bodies. The excess load is sufficed regularly and particularly by recruitment of staff members on adhoc basis.  |
| Admission of Students                                      | Admission of Students- The admission in the college is offered by as per direction of the L. N. Mithila university and system as decided by the apex bodies including UGC. The students fill up admission form online. The students also apply online for registration. Faculty members conduct Lecture on career counselling for 12th std. students   |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details   |
|-------------------|---|
| Administration    | ? Administration Administration- The college runs according to the guidelines of Bihar Universities Act, 1976 and also run by rules and regulations of the L.N. Mithila University statutes. The college always works together to achieve betterment in administration by maintaining the utmost transparency in all the courses offered. In order to check the status and the updates related administration the college participates in different surveys conducted by NGOs, Government agencies or private agencies. As a part of this process the feedback from all |

|                               |   |
|-------------------------------|---|
|                               | the stakeholders is sought frequently.  |
| Finance and Accounts          | Finance and Accounts- In order to maintain transparency all the payments made or received are done online or through cheques. In order to meet the daily expenses to be incurred, petty cash facility is available with certain financial freedom delegated to the Principal. Accounts are available on college website under mandatory disclosures.  |
| Student Admission and Support | Student Admission and Support- The admission of students are done through the process of online applications to different disciplines. We follow the university round process lay down by the university act and the other apex bodies like UGC. Our faculty members support and guideline those students who feel incapable to fill in the admission application forms. The information and status of admission is always updated online. College supports the admission process by hosting facilitation center.   |
| Examination                   | Examination- The necessary Infrastructure and human resources are well in place at college for organizing the university examination either online or the manual examination. The state of the art system to support the entire examination process is established at the college, including dedicated server for examination work. Receiving the question papers, submission of student's performance evaluation report, remuneration bills towards examination work are observed using online system. The authorities believe e-governance help in transparency and trust worthy system of work |

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|-----------------|--|--|-------------------|
| 2019 | Nil             | Nil  | Nil  | 0                 |

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year                      | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date  | To Date    | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---------------------------|--|---|------------|------------|---|---|
| 2019                      | Nil  | Nil   | 30/06/2020 | 30/06/2020 | Nil                                     | Nil   |
| <a href="#">View File</a> |  |   |            |            |   |   |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date  | To date    | Duration |
|---|---------------------------------|------------|------------|----------|
| Nil   | 0                               | 30/06/2020 | 30/06/2020 | 0        |
| <a href="#">View File</a>                       |                                 |            |            |          |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 0         | 0         | 0            | 0         |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|----------|--------------|----------|
| 0        | 0            | 0        |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Chartered Accountant from the university is being appointed to conduct the financial audit of the year. Also the government sends CA to do financial audit each and every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| Nil  | 0                             | Nil     |
| <a href="#">View File</a>                                |                               |         |

6.4.3 – Total corpus fund generated

|   |
|---|
| 0 |
|---|

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External |        | Internal |           |
|------------|----------|--------|----------|-----------|
|            | Yes/No   | Agency | Yes/No   | Authority |
| Academic   | No       | Nil    | No       | Nil       |

|                |    |     |    |     |
|----------------|----|-----|----|-----|
| Administrative | No | Nil | No | Nil |
|----------------|----|-----|----|-----|

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent- teacher meet Feedback / Suggestions from parents

6.5.3 – Development programmes for support staff (at least three)

- How to handle students when they come to the counter in large number.
- Efficiency in issuing certificates and marks sheets
- Behavioral attitudes towards students

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Regular meeting of IQAC.
2. Strengthen the different Committees.
3. Inclusion of greater number of girl students in extension activities.
4. Enrichment of laboratories.
5. Improvements of Library facilities

6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF               | No  |
| c) ISO certification                   | No  |
| d) NBA or any other quality audit      | No  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC         | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|--|-------------------------|---------------|-------------|------------------------|
| 2019 | Faculty Development Programme for teachers | 25/05/2020              | 25/05/2020    | 25/05/2021  | 15                     |

[View File](#)

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To  | Number of Participants |      |
|------------------------|-------------|------------|------------------------|------|
|                        |             |            | Female                 | Male |
| Nil                    | 30/06/2020  | 30/06/2020 | 0                      | 0    |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Environmental consciousness towards alternative energy as the source of solar energy was done by installing solar panel system. Our college required 350W as the source of renewable energy.
2. Rain water harvesting system was done by making a big pond in the peripheral area of the college campus.
3. All the classrooms and laboratories were converted into LED bulbs and tubes to save electrical energy.
4. Green audit of the college campus was done by making a variety of plantation.

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-----------------|--------|-------------------------|
|-----------------|--------|-------------------------|

|                     |     |    |
|---------------------|-----|----|
| Physical facilities | Yes | 23 |
| Ramp/Rails          | Yes | 23 |
| Rest Rooms          | Yes | 23 |

#### 7.1.4 – Inclusion and Situatedness

| Year                      | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date       | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---------------------------|--|--|------------|----------|--------------------|------------------|--|
| 2019                      | Nil  | Nil  | 30/06/2020 | Nil      | Nil                | Nil              | Nil  |
| <a href="#">View File</a> |  |  |            |          |                    |                  |  |

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------|---------------------|--------------------------|
| Nil   | 30/06/2020          | Nil                      |

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                  | Duration From | Duration To | Number of participants |
|---------------------------|---------------|-------------|------------------------|
| Nil                       | 30/06/2020    | 30/06/2020  | Nil                    |
| <a href="#">View File</a> |               |             |                        |

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree plantation was done in the campus by NSS. 2. The college has installed solar power plant 3. Green audit was done in the campus 4. Rain water harvesting plant was done in the campus. 5. The college encouraged staff and students to use bicycle for local transportation.

## 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**Best Practice**

- Teachers provide a support system to students will be able to meet with either a peer tutor or a peer mentor and students are supported in one-on-one or small group sessions focused specifically on communication.
- The improvement in reading and verbal communication skills of the students are asked to watch video lectures available on y-tube, Wikipedia and Google search and write brief description of it in the prescribed format as an assignment. This improves the listening and writing skills of the students.
- Teaching Methods:** During a 60 minutes lecture, 50 minutes are for teaching by the faculty member and 10 minutes are given to student to summarize the contents. This improves the presentation skills, verbal skills and confidence of the students.
- Library hour:** Every week library hour is incorporated in regular time table to instill self-learning habit. The students refer to books/journals and write summary of the contents read. This helps to improve the written communication skills of the students.
- Students are subjected to demonstrate written and verbal communication skills during theory, oral and practical examinations by our faculty members.
- To trigger young minds towards day to day challenges of the specially abled and elderly people.
- In the society has the fundamental right to live independently with dignity. Specially abled and elderly people have to face many challenges related in their day to day life.

With the help of modern technology it is possible to find affordable solutions to these challenges. The focus is on mobility and education as it is one of the fundamental requirements of every individual to live with dignity and independently. We expect to create an eco-system that helps to sensitize younger generation towards day to day challenges of the specially abled and elderly people. The practice: • Teacher sensitizes the students about the social responsibility towards specially abled and elderly people through social visits. • Teacher motivate students to start with mini project in the final year. The review is taken time to time to observe their progress. Problem encountered and resource required: Problem encountered: • As specific components are required, procurement of these components is often very expensive and lengthy process. • It is difficult to give generic solutions due to unique needs of individuals. • Initial investment in such projects is normally high. Resources required: Laboratory infrastructure, workshop facility.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://jkcollegebiraul.org/pages.php?Url=best-practices>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Janta Koshi College, Biraul, Darbhanga, Bihar was established in year 1968 as a centre of higher education in this remote flood effected area. This has been awarded the status of a constituent unit of L.N. Mithila University in the year 1982 started to impart education to boys and girls students from Intermediate to degree levels in the faculties of Arts/Science/ Commerce.. Then This college has been established with real objective of providing quality higher education to the wards of downtrodden and poor farmers who are mainly of backward SC Categories of this far flung area of Biraul. This college has three main building blocks. It has also developed various infrastructures to fulfill the academic need up to degree level education in Science, Arts and Commerce. The well equipped class rooms and laboratories are the main assets of the college. The Computer Lab and Library facilities are adequate. The Games Sports are also there. College is trying to start NCC. The college has also separate common rooms for Girls Boys, Staff rooms for Teaching Non-teaching employees are also the main attraction point. The courses are affiliated to L.N. Mithila University, Darbhanga. The college provides ample opportunities to the SC / OBC/Minorities and the other under privileged classes by offering relevant courses which can develop their skills/ practical knowledge. Some of the students have achieved glorious results in their examinations. For self - development, the faculty members proceed on deputation to orientation / refresher courses and workshops on curricula development / examination reforms / quality initiatives / management issues. The Academic Calendar of the College/University has the detailed program of the lessons plans for every subject (Honours) including distribution of the syllabi among the teachers, enabling the teachers and the taught to prepare themselves for the lectures (including revision) and examinations. Moreover, the problems solving exercises, field studies / visits, case studies, surveys and excursions including students project works ensure skill development in relevant subject- areas of the study. The college facilitates innovative teaching, learning processes through seminars / workshops based on the curriculum, audio-visual mode of teaching, study tour / excursion / field - work, projects -works survey - work, up-gradation of ICT based learning resources, the use of library and modernization and up gradation of laboratories. The college envisage a wide scope of UG Courses in science, Arts subjects, Commerce and Add-on courses in

computer H/W N/W maintenance, etc.

Provide the weblink of the institution

<https://jkcollegebiraul.org/pages.php?Url=institutional-distinctiveness>

### **8.Future Plans of Actions for Next Academic Year**

1. To initiate the procedure for academic autonomy. 2. Applying for 2nd cycle of NAAC. 3. To develop networking with international universities. 5. To encourage students to be connected with other websites. 6. To encourage students for preparation of different competitive examinations and free coaching at the college. 7. To apply for funds for the development of infrastructures such as buildings, further facility in the library, development of smart class rooms, increase in teachers number in the college, etc.